

ENGINEERING COMPUTING SERVICES

(785) 532-4643 support@engg.ksu.edu <http://cecs.engg.ksu.edu>

Civil Engineering CAD Lab - Fiedler Classroom 0077

Instructions for the use of the Presentation System

To turn the projector on:



- Locate the **Projector Remote Control** on the presentation desk and press the **POWER** button.
- At the start up, a green light will indicate the projector is powered on.

Projector Remote Control

To turn the projector off:

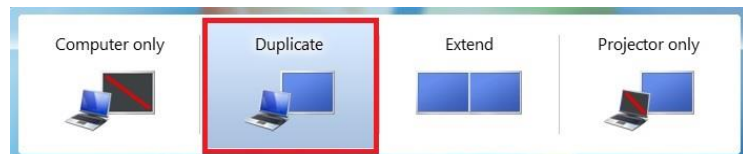
- Locate the **Projector Remote Control** on the presentation desk and press the **POWER** button.
- Power Off? Will be displayed on the screen. Press the **POWER** button again (within ten seconds) to turn the projector off.

To use the presentation computer:

- If the presentation system is not on, press the **Power** button to turn the presentation system on.
- There are four **USB ports** available on the front of the Presentation System to use a flash drive or other USB device.
- After powering on the projector, if the computer is not displayed, it may be necessary to tell the desktop to direct signal to the projector. Locate the "⊞" key on the keyboard, hold it down and press the "P" key simultaneously. Windows System display mode will appear (see below), and you will want to select "Duplicate".



Presentation System



Windows System Display Mode

Please see reverse side for additional instructions.

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To use a laptop:

- Plug the provided VGA cable (see below) into your laptop and properly secure.
- The projector will automatically select the correct input for the laptop display.



VGA Cable

- It may be necessary to tell your Windows laptop to direct signal to the projector. Locate the "" key on your laptop, hold it down and press the "P" key simultaneously. Windows System display mode will appear, and you will want to select "Duplicate".
- If you are using a Mac laptop you will need to connect the provided VGA cable, click the upper left-hand Apple menu, select System Preferences, then Displays, and finally select "Detect Displays". Please locate your computer manual for keyboard shortcut.
- **Note:** When you are finished, please kindly change the switch back to Desktop so as to avoid confusion for the next presenter.

WARNING: Security software on this computer will erase all changes made on the next reboot. This includes any files or data you may have created. These lost files are non-recoverable. To use a network drive for your data, please use the "ENGG Login" shortcut located on the desktop of the computer.

Please see reverse side for additional instructions.